



COOKIE POLICY

1. Policy Statement

Fort Vale Engineering Ltd. uses cookies on our Company Website. By using this service, you consent to our use of cookies. We will ask for and store your consent upon your first visit to our website.

This cookie policy explains what cookies are, how we use cookies and how third parties we may partner with use cookies, how to manage your cookies and further information you may need to know. This information is in addition to our privacy notice, which provides further information about how we use your personal data both on and offline. You can read our privacy notice [here](#).

2. Responsibility for the policy

- 2.1 The Board of Directors has overall responsibility for ensuring that this policy complies with the Company's legal and ethical obligations.
- 2.2 The General Manager and I.T Director have day-to-day responsibility for implementing this policy.
- 2.3 The Sales Department are responsible for monitoring the processing activity related to cookies and reviewing internal systems, policies and procedures to ensure they are effective and compliant.

3. What are Cookies?

- 3.1 A cookie is a small file, typically of letters and numbers, downloaded on to a device when the user accesses certain websites.
- 3.2 Cookies allow a website to recognise a user's device. The cookie information does not usually include personal data such as name, age or contact information.
- 3.3 Cookies can expire at the end of a browser session (from when a user opens the browser window to when they exit the browser) this is known as 'session cookies' or they can be stored for longer, known as 'persistent cookies' and will be stored by a web browser until the stated expiry date or deleted by the user.
- 3.4 Cookies are also identified as 'first party' or 'third party' cookies. First party cookies are set by the website visited by a user. Third party cookies are set by a separate domain/company to the website the user is visiting.

4. Cookies We Use

- 4.1 We use the following first party cookies;

4.11 *Customer portal cookies.*

These cookies are used to identify when user's login to the customer portal to access Test certificates, Mil certificates and Product Manuals.

4.12 Language Translation cookies.

This website uses multilingual layers to provide localised languages for end users. The cookies are used to maintain and remember a language once it is set by the end user.

4.2 We use the following third party cookies;

4.21 Google Analytics

This site uses Google Analytics which is one of the most widespread and trusted analytics solution on the web for helping us to understand how you use the site and ways that we can improve your experience. These cookies may track things such as how long you spend on the site and the pages that you visit so we can continue to produce engaging content.

4.22 Google ReCAPTCHA

These are essential site cookies, used by the google reCAPTCHA. These cookies use an unique identifier for tracking purposes. We use reCAPTCHA solution for preventing spam requests on our contact forms

In addition, we only link cookies to personal data for customers accessing their portal on the website.

5. Managing Cookies

You can prevent the setting of cookies by adjusting the settings on your browser (see your browser Help for how to do this). Be aware that disabling cookies will affect the functionality of this and many other websites that you visit. Disabling cookies will usually result in also disabling certain functionality and features of this website. Therefore it is recommended that you do not disable cookies.

Once you have accepted our cookies your consent to our use of cookies will be stored for a 14 day period. After this time, our cookie pop up will reappear when you next visit our website.

6. Further Information

If you have any questions about cookies or data protection at Fort Vale Engineering Ltd, please contact:

dataprotection@fortvale.com or

Data Protection Lead
Fort Vale Engineering Limited
Calder Vale Park /
Simonstone Lane
Simonstone
Burnley
BB12 7ND

If you have a data protection concern that cannot or have not been resolved by the Company, you have the right to raise it with the Information Commissioner's Office.

7. Issue Record

The Company will update this document as and when deemed necessary or appropriate in accordance with its internal/external compliance and as in accordance within its statutory obligations. For the purpose of this procedure and following policy and procedure of this document is:

Issue	Compilation Date	Comments/Revisions
01	05/09/2019	

8. Implementation

This standard shall be implemented with effect from 6th September 2019 and reviewed on annual basis.

Signed: 
(Shaun Laycock, General Manager)

Date 09/09/19